

**SUN LAKES COMMUNITY THEATRE
VIRTUAL BOARD OF DIRECTORS MEETING
NOVEMBER 8, 2022**

VIA ZOOM (Final Approval 12/13/22)

Participating Board Members: Greg Posniack, Kate King-Turner, Sharon Gerdik, MJ Clement,
Michael Carter, John Zoeller

Absent Board Members: Robin Murray

Other Participating SLCT Members: Cindi Decker, Nancy Patterson, Barry Berger initially signed in but then
dropped off intermittently due to computer issues

Call to Order: 9:02 AM by President Greg Posniack

Check for Quorum: Six members were in attendance, so quorum was met.

Proposal of Accepting Meeting Minutes of Last Meeting: Greg P

Greg proposed a motion to accept the minutes of the October 11, 2022 Board Meeting. Kate moved to
accept and seconded by Michael. No one opposed.

Treasurer's Report: Cindi

The monthly Treasurer's report of October 31, 2022 was presented by Cindi. There was not much to
report. Michael asked for clarification of restricted vs non-restricted. Cindi stated that at times, grants
might specify funds for specific purposes. Kate moved to accept the report and John seconded. Motion
was carried with no one opposing.

Membership Report: Greg P

We currently have 114 members. This is the highest number of members we've had that Greg is aware
of. Membership is growing with applications rolling in. It was suggested to bring application forms to
be placed on the tables at the new play's Opening Night, which is tonight. The Don't Have to Act Flyers
should be available as well. MJ will provide them.

Grant Report: Cindi

Cindi said the Grant we were expecting from Arizona Commission on the Arts is still pending until their
BOD reconvene and approves the final budget. Kate brought up that the Greater Sun Lakes Community
Foundation (GSLCF) was thrilled to see their logo on our website and our advertising show signs. They
had mentioned to MJ that they have funds to give us grants. They recently gave a Grant of \$5000 to the
Sun Lakes Chorale. GSLCF had been asked by Phyllis to offer a grant to the ImproVables. Discussion took
place regarding if that should be allowed or if a grant request from SLCT would include a portion for The
ImproVables. It appears that Phyllis had submitted payment requests for her group's shows for labor
costs of moving equipment, as needed. Phyllis had been working on a grant application and requested a
copy of our insurance certificate, but now SLCT will take over the grant request. Greg will call Phyllis to
discuss.

Publicity Report: Kate

There were several articles in this month's Splash. An interview on Board Member, Michael Carter, an article on The ImproVables and a tribute to the current play opening tonight. The December Splash will have an interview with Greg Posniack by Sharon, an article of Mary Vandergriff's "Miss Diva" Scarecrow creation that took the First-Place prize at the Cottonwood/Palo Verde Open House. An article on the Spring Play Auditions was also included.

Website Issues: John Z

John reported that our website has no issues at this time. Currently there have been 493 tickets sold for the Fall Play, which opens tonight. He spoke about the process of getting the minutes out to the general membership. Sharon had previously spoken to John about this and decided to send the minutes out as attachments in the Eblast that Barry sends out as a reminder to the meeting. This way a link is not necessary for members to go to the website and find the link to look for the minutes. It is a simpler process. Kate made a motion to accept the process of sending out the minutes as an attachment marked as DRAFT. Once the membership accepts the minutes at the General Membership meeting, then the minutes will be marked as FINAL and then uploaded to the website. All Members approved with no one opposing.

John also spoke about the Production Guidelines where some areas are still needed to be updated so he can upload the document in its entirety. He stated he had the updated changes for Director and Tickets but Publicity and Tech Issues were still lacking. Kate had sent her revisions a couple of months ago but can resend to John, once he confirms they are still needed. He will send out what he has so it will be known what is still missing so completion can be made for a BOD approval.

Sound and Light Issues:

MJ reported that Dave Stevens and Dave Patterson are working together on the sound tech needs for this current play and everything seems to be agreeable. Greg will attend the performance tonight and will confirm if any issues are still pending. MJ stated that our sound equipment is very old and will confirm costs for new audio equipment.

Fall Meeting Programs

Michael and the other committee members are meeting soon and will have a final plan for the next upcoming General Membership Meeting next week.

ImproVables

Greg announced that they will be doing a show at the Robson Reserve, formerly Renaissance. They will also be doing a show with Off the Cuff, the Chandler Gilbert Community College (CGCC) improv group. CGCC is responsible for publicity but it was suggested to send out a notice to our members telling them about this free event. This special event is the Off the Cuff's 20th anniversary and they asked our

Improvables to join them. Our group will do one game solo but will join them in others. Previous Off the Cuff members will be invited to join in the fun. Kate will ask Phyllis to write up a notice for this event which is Dec. 2nd. Since Greg needs to speak with Phyllis about the grant, it was suggested that Greg ask Phyllis to write up a publicity notice for the Eblast. He agreed.

Children's Theatre

Sandy B was not in attendance. Their calendar is filling up for this group to perform at the Chandler Unified School District elementary schools for classes K-1st grade. Greg announced on Sandy's behalf, that auditions will take place Nov 16th.

Fall show: Sex Please, We're Sixty

This production opens tonight. Last night was their dress rehearsal and all went well and with paid attendees we had \$100 in sales. Greg asked John Z to make note of this in the ticket sales report.

2023 March Dinner Show

Sandy P was not in attendance. The play is very funny and will run Mar 15th-19th. Auditions will begin Dec 17th. Sandy P has been meeting with Gunnar to obtain pricing for this show with meals at Oakwood Ballroom. The pricing included room rental which we never had to pay before. The proposed pricing was \$50 a person. Sandy P suggested that she and Greg meet with John Reyhan to see if better pricing can be arranged. Kate remembered that the Dinner Show last year was \$45 a person so most members felt that \$50 was not a major increase.

Format for our Membership Directory

Barry was not available to discuss this. Greg explained Barry's concerns. It appears that there were a few couples who wanted their listing to be separated in the Directory even though they are married. There was some discussion regarding this since some attendees had a difficult time understanding the concern. Sharon stated how when she and her husband first joined, their names were separate. Sharon had called Barry and asked for that to change. She suggested they should be shown as a couple with the same address but phone numbers would show as (S) and (P) as well as their emails. That change was made and has worked very well. Greg took out his directory and explained how the Gerdik listing was shown and everyone agreed that no separate listings are needed. Greg will notify Barry.

Schedule for 2024 Productions

Kate stated that she was looking for Board approval for two 2024 production requirements. The guidelines specify that before a director can direct a production, they must have been an Assistant Director first. She stated that she confirmed with Sandy B that she would be Sandy's Assistant Director for the Summer Production of 2024 and then she will direct the Fall 2024 production with Nancy Patterson as her Assistant Director. No plays have been selected as yet. Kate stated that she's

requesting early approval for this show in order to lock in her dates. Greg, at first, thought a play title should be given and the approval is then granted but Kate was asking for the approval of her Assistant Director apprenticeship and then her graduating to Director for the following play. She said her play would start Nov 6th at Cottonwood thru the 10th, 2024, thus having matinees each on Saturday, the 9th, and Sunday, the 10th. Matinees are always popular. Kate asked for approval of her being Director for that production. Sharon made a motion to approve and Michael seconded. No one opposed. Kate said she'd meet with Josh to set up the dates. Greg said he'd provide the check.

Any Other Business

MJ said that Wanda Johnson volunteered to shadow her to learn the process and protocol for load-in and strike-down. That was a major relief since that encompasses so much.

MJ had forgotten to have Barry send out a request for help with Jo's play. Since Bill Becker is no longer available to help, John Crawford rented a truck on his own to help move stuff as needed. John Crawford did what was needed but then left supplies and tools on the stage and MJ had to hire help to clear it. There is so much more than moving curtains.

It was decided going forward that 2 days will require help for set-up and take-down.

MJ will send help requests via an Eblast sent by Barry. She will provide the exact wording.

For the bulk of the take down, there were no lift trucks available, so a truck and a trailer was rented at U-Haul. Then 4 people, 3 guys and 1 gal, needed to be hired for the work.

John Z had confirmed that he did not have Kate's updated portion for the Production Guidelines and asked her to resend. She acknowledged that.

MJ reminded John Z that he needs to return the Load Box and he said he would have it this evening at the performance to give back.

Our next BOD meeting will be via Zoom on Tuesday, December 13th, 2022, at 9am.

With there being no further business, Greg entertained a motion to adjourn, which was approved by John Z and seconded by Michael.

The meeting was adjourned at 9:58 am.